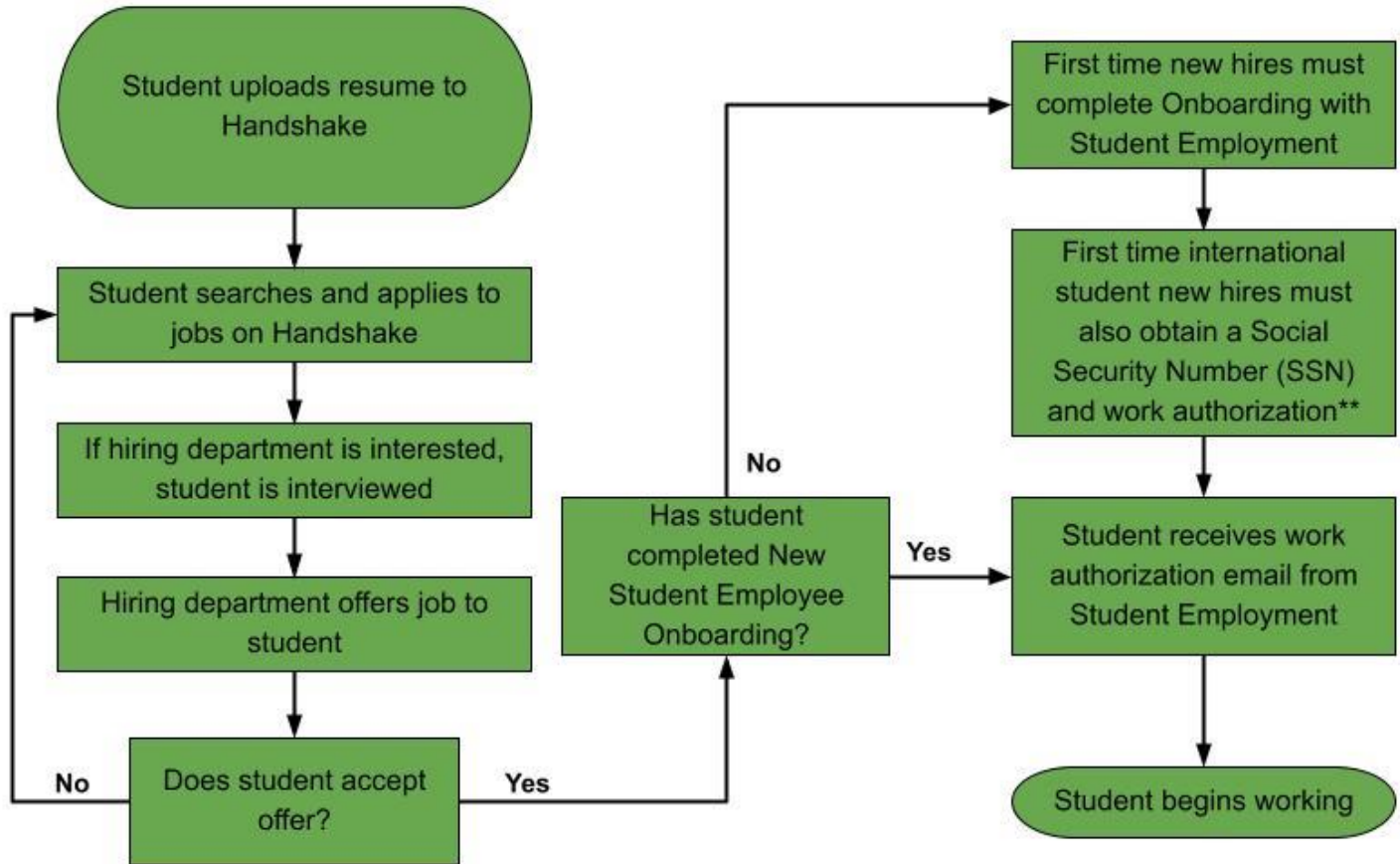




ROOSEVELT
UNIVERSITY

Student Hiring Process

(Student Perspective, FWS & NON FWS)



Instructions on how to obtain a Social Security Number will be provided to students at Onboarding. International students **must obtain work authorization from the Office of International Programs prior to working and for each semester they are employed.

- New RU students should be contacted by the Office of Alumni Engagement & Career Development Office near the start of their first semester with login information for their RU Handshake account.
- Jobs at the university's Cafeteria, Bookstore, and Auditorium Theater are not considered a part of the Student Employment Program, but rather external contract positions with a separate hiring process.

Questions regarding Student Employment and on campus jobs?

Contact us at studentjobs@roosevelt.edu