Roosevelt University

Evelyn T. Stone College of Professional Studies Bachelor of Professional Studies Degree

Major in Professional Administration

Student Name:		_ Advisor:	Date:
Student ID#:	Phone:	# of Transfer Hours	Official □ Unofficial □
Introductory Courses	All PLS courses require a minimum grade of C RUA – Assessment Test		
PLS 201 Pro-Seminar in Critical Skills (6) (Less than 60sh transfer credit)	or PLS 302 Methods of Critical Reasoning (AA/AS or 60sh + 2.0 GPA)	PLS 290 Technological & Quantitative Literacy (Math 096 Pre-requisite)	RUA Writing English Placement Math Domain
MATH 096_ (If required by RUA)			Math Score Math Placement
University Writing Requir	rement (Grade of C- or higher re	equired)	
ENG 100	ENG 101	ENG 102	
(If required by RUA)	Introduction to Composition	ENG 102Argument, Analysis, Research	
Major courses ECON 101 Principles of Economics I		semester hours of D grades are allowed. CST 100 pomics II PC Software Pa	ackages (or CST 101, BADM 202)
MATH 116 Finite Mathematics (or higher)	MATH 121 College Algebra (o		CON 234, or PSYC 200
BLAW 201 Business Law		Diversity in the Workplace MKTG 302 Marketing Mar	nagement (Pre-req: Econ 102)
ACCT 210 Intro to Accounting I (Pre-req: Math		FIN 311 Business Finan	ce (Pre-req: see reverse)
reve	erse for notes on the Functional A	Possible Functional Areas include but are Leadership, Organizational Leadership, H	not limited to: Criminal Justice umanities, Social Science, and the
		Natural Sciences. WEHCBA courses may	not be used in the Functional Area.
Senior Seminars (See revo	erse for pre-requisites) All PL	S courses require a minimum grade	of C
PLS 390 – Seminar in the Socia	al Sciences (6)		
PLS 391 – Seminar in the Natu	ral Sciences (6)		
PLS 392 – Seminar in the Hum	anities (6)	One Senior Seminar may be waived wi	ith 9ch transfer gradit in area, not used
PLS 399 – Senior Thesis (3) Minimum C- to graduate		elsewhere in curriculum, with 2.0 GPA. Two Seminars may be waived with AA/AS, or with 60sh total and 9sh transfer credit in each area with 2.0 GPA.	
I fully understand that the coulons Any change of major may requ		Worksheet are the requirements for this l courses.	degree and specialization.
Student's signature	Adv	risor's Signature	Date

General Requirements for the Bachelor of Professional Studies Degree

- Students must be 24 years of age when they start the BPS degree.
- New students should take the Roosevelt University Assessment test before registering for their first semester. Students will not be allowed to register for a second semester at Roosevelt until the RUA is completed. The RUA will determine placement into appropriate English and Math courses.
- The final 30 semester hours of any Roosevelt University degree must be completed at Roosevelt University.
- Students must have a 2.0 grade point average to graduate.
- Students must complete a minimum of 21 semester hours of coursework at the 300-level at Roosevelt.
- PLS 290: Students transferring in MATH 110 "Quantitative Literacy," or substantial math including College Algebra or College Statistics with a C or better but no Quantitative Literacy course may be waived out of PLS 290.
- The PLS Senior Seminars are only open to students who have completed PLS 201 or PLS 302 and the University Writing Requirement.
- PLS 399, Senior Thesis, is open to students who have completed PLS 201 or PLS 302, the University Writing Requirement, two Senior Seminars, and who are within 21 hours of graduation.

Specific Requirements and Notes for the BPS with a Major in Administrative Studies

• <u>Pre-requisites</u>: Many courses in the major have extensive pre-requisites. These include:

<u>Course:</u> <u>Pre-requisite:</u>

Math 116 and 121 Math 096 or RUA placement into Math 116 or 121 Econ 101 Math 096 or RUA placement into Math 116 or 121

Accounting 210 Math 116 or higher
Statistics Math 116 or Math 121

Marketing 302 Econ 102

Finance 311 Math 116 or 121; Acct 211; Econ 102

- <u>Functional Area</u>: The Functional Area is defined as a sequence of six related courses (18 semester hours) in a discipline or an interdisciplinary area, with a maximum of three related subject areas allowed, chosen in consultation with an Academic Advisor.
- The Functional Area may NOT use courses from WEHCBA. Courses in OLED (Organizational Leadership), CMRC (Commerce & Enterprise), and SLS (Sales) courses may be used instead.