



**ROOSEVELT
UNIVERSITY**

Office of Residence Life 2013-2014 Resident Assistant (RA) Application

The RA position is open only to individuals who meet ALL of these criteria:

- Full-time Roosevelt University student (at least 12 credits for undergraduates, 9 credits for graduate students) with a 2.75 minimum cumulative GPA
- Must have completed at least 24 undergraduate credit hours by the end of Spring 2013
- In good judicial standing within the University and Residence Life. You may not be on *active* housing or University probation. If you have been found responsible for any policy violations, eligibility will be left to the discretion of Residence Life professional staff.
- Must have residence hall / community living experience for at least one semester
- Must commit to maintaining the RA role through the entire 2013-2014 academic year
- NOTE: Financial need is **NOT** a consideration for employment

Full Name: _____

RU ID #: _____

Current Number of Credit Hours: _____ **Cumulative GPA:** _____

Credit Hours Completed (not including Spring 2013):

Current class standing: _____ **Anticipated Graduation Date:** _____

Major: _____

Gender: Male Female Transgender Another Gender Identity

Mobile phone (or other primary phone): _____

Email address: _____

Current Address (WB Room #, off-campus address, etc.):

Summer 2013 Address:

Including the current semester, how many semesters have you lived in a residence hall or community living environment? _____

If given an interview, are you available between 9am & 3pm on Sat. 2/23/13? _____

If hired, can you attend RA Training from July 31st - August 22nd, 2013? _____

OUTSIDE ACTIVITIES

After academics, the RA role is expected to be your top priority. In a separate attached document, describe your commitments outside of classes and the RA job. These could include participation or involvement in student organizations, clubs, athletics, performances / rehearsals, other employment, internships, study abroad, co-ops, off-campus service commitments, etc.

Provide the commitments you expect to be a part of your schedule, the semester(s) for each commitment, and a weekly time estimate for each. For example:

- Fall 2013 only: RU athletic team, 3 hours practice per day, Monday through Thursday
X# of games in the season, totaling X# of hours per week on average
- Fall 2013 and Spring 2014: Club/Organization Officer, 3 hours per week & 1 Saturday per month for community service projects.

NOTE: RAs are not guaranteed the option of working another job. On average, RAs spend about 20 hours per week on their duties. Based on individual circumstances, some RAs are allowed to work up to 10 hours per week in another job, at the discretion of the Office of Residence Life professional staff. Such employment must be pre-approved by Residence Life, and cannot take priority over the expectations of the RA job. Student employment regulations do not allow RAs to be employed in other student or work-study jobs.

LEARNING AND THEME COMMUNITIES

For the 2013-2014 academic year, the Office of Residence Life is building communities centered on specific themes, student populations, and academic concentrations. Please indicate which ONE community best matches your preference and / or experience(s).

___ College of Education

___ Explore Chicago

___ Gender and Diversity (Inclusion)

___ Global Village (International)

___ Graduate Student / 24-Hour Quiet floor

___ Health and Wellness

___ Social Change and Leadership

___ Transfer Student

___ I would prefer placement on a floor geared towards a broader group of students instead of a specific theme or academic community.

ESSAY QUESTIONS

Please attach a separate document (that also includes the description of your outside activities as outlined above) answering the following questions as honestly and thoughtfully as possible. The answers should reflect your own personal views.

1. The on campus Roosevelt community is the home for a variety of individuals from diverse backgrounds, abilities, lifestyles, and cultures. Please write about a significant experience you have had with people different from you. How have you grown from this experience? How would you use this experience to create an inclusive community on your future floor?
2. What are some of the challenges that first year students face when transitioning to college at RU? What creative ways might you go about addressing these challenges as an RA?
3. What aspect of the RA job description attracts you the most and why? What would be the most challenging aspect of the RA position and why?
4. What previous experience have you had with being an active member of a residence hall community? How will you utilize this experience as a Resident Assistant?
5. Programming within a Residence Hall provides an opportunity to connect students with educational opportunities as well as community building social opportunities. Please provide a descriptive example of a program that you would consider offering and implementing in a community that primarily houses first year students. Please include the following 3 components:
 - a) the goal of the program;
 - b) how you would market the program and encourage participation; and
 - c) how you would evaluate the success of the program.
6. OPTIONAL: If you are interested in a specific learning or theme community, please describe how your background, skills, and knowledge related to the community theme or academic college would contribute to your residents' experiences. In addition, you may be helping to develop this community in its first year at Roosevelt: share your ideal vision for your learning or theme community.
 - a) Candidates who are not seeking a placement in a learning or theme community are not expected to answer question 6 as part of their RA application.

REFERENCES

Please provide contact information for at least THREE professional references. If you are currently living in a residence hall, it is recommended that one reference be your current Resident Assistant or another Resident Assistant. Residence Life Professional Staff members are not able to serve as references.

Family members and friends are not considered professional references.

Reference #1

Name and Title: _____

E-mail: _____ Phone: _____

Company / School: _____

Relationship (e.g. former supervisor, coach, RA): _____

Reference #2

Name and Title: _____

E-mail: _____ Phone: _____

Company / School: _____

Relationship (e.g. former supervisor, coach, RA): _____

Reference #3

Name and Title: _____

E-mail: _____ Phone: _____

Company / School: _____

Relationship (e.g. former supervisor, coach, RA): _____

APPLICATION SUBMISSION

To have full consideration for a 2013-2014 Resident Assistant position, **the materials below must be submitted by the deadline of SUNDAY, FEBRUARY 10TH AT 10:00PM** in electronic form, either Microsoft Word or PDF files:

- ✓ Resident Assistant (RA) Application
- ✓ Separate Document including both Essay Questions & Outside Activities
- ✓ Current Resume

If items are missing, your application packet will be considered incomplete and will not be included in the RA Selection Process. **Email completed application packets to Dr. Matt Smith, Assistant Director of Residence Life: msmith78@roosevelt.edu**

Contact Dr. Smith, or call the Office of Residence Life with any questions at (312) 341-2005.